

Recruitment of a Part-Time Teacher for the Osaka University of Tourism's Newly Planned Faculty

General Affairs Division, Management Department

The Osaka University of Tourism has decided to publicly seek candidates for a part-time teaching position for its newly planned Faculty of International Exchange (provisional name), which is scheduled to start from fiscal year 2013. Our desired teacher is a native English speaker who has a master's degree or higher and who is enthusiastic about educating students, including international students.

Operational details:

(1) Teaching English at the Faculty of International Exchange: required to provide basic to advanced English lessons in accordance with our original educational system. The teacher has one or two days on duty a week to manage a maximum of six classes, each 45 minutes long, on a lecture day and is also in charge of administering examinations and other responsibilities as required.

(2) Responding to students' questions about English education

Employment type:

part-time teacher for a one-year contract, which is renewable each year

University address:

5-3-1, Okubominami, Kumatori-cho, Sennan-gun, Osaka, 590-0493 Japan

Recruitment:

Some part-time teachers

Applicant qualifications:

(1) A native English speaker or a person with an equal level of command of English who is also capable of communicating in Japanese

(2) A person with a proper degree of cross-cultural knowledge and experience

(3) A person with experience teaching English at Japanese universities

(4) A person with a master's degree or higher in English pedagogy or other related fields

Payment:

In accordance with our in-house rules

Inauguration:

April 1, 2013 or 2014 or 2015 (based on the accreditation of the Faculty of International Exchange from the Ministry of Education, Culture, Sports, Science and Technology)

Application materials (our address included):

- (1) CV (recently taken pictures attached and autograph signature)
- (2) Academic achievement report (papers, books and others)
- (3) Separate print of a major academic achievement (copy is acceptable)
- (4) Outline of the academic achievement described above in item 3 (300-word English outline for each piece or book)
- (5) Vision for future education and studies (one-page A4-sized paper in English)
- (6) One copy of the actual diploma, which shows the highest degree earned, and one copy of the passport
- (7) Name and address of a credible person who can be asked for significant information about the applicant

Application materials must be addressed to the General Affairs Division of the Osaka University of Tourism (5-3-1, Okubominami, Kumatori-cho, Sennan-gun, Osaka, 590-0493), identifying the materials in red font as follows: "Application materials for the English teaching profession enclosed." The application materials must arrive by January 10, 2012. Please note in advance that the materials received will not be returned.

Contact:

General Affairs Division, Osaka University of Tourism

Email: webmaster@tourism.ac.jp

Selection:

Candidates who have successfully passed application material examinations are required to come to our university for an interview. The selected applicant must submit his or her certificate of health.